

Employment History

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in comments section below.

Employer	Telephone ()	Dates Employed		Summarize the nature of the work performed and job responsibilities
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Final		
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	
Employer	Telephone ()	Dates Employed		Summarize the nature of the work performed and job responsibilities
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	Per	
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Comments (including explanation of any gaps in employment) _____

Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experience that may qualify you for work with our Company, such as typing speed, equipment you are trained to operate, etc.

Have you ever been discharged or asked to resign from any position? Yes No If so, when and what were the circumstances? _____

Additional Background

A. List last three (3) schools attended. B. List number of years completed. C. Indicate degree or diploma earned, if any. D. Major and minor field of study (if applicable).

A. School	B. No. of Years Completed	C. Degree	D. Major Diploma	D. Minor

List any foreign language(s) and check the box that best describes your skill level.

Language	Read and Write	Read and Speak	Read Only	Speak Only

References

List name and telephone numbers of three (3) business/work references who are not related to you and are not previous supervisors. If not applicable, list three (3) school or personal references who are not related to you.

Name	Telephone	Years Known	Relationship
	()		
	()		
	()		
	()		

List professional, trade, business or civic associations and any offices held. (Exclude memberships which would reveal sex, race, religion, national origin, age, ancestry or other protected status.)

Organization	Offices Held

List special accomplishments, publication, awards. (Exclude memberships which would reveal sex, race, religion, national origin, age, ancestry or other protected status.)

List any additional information you would like us to consider.

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

This application is current for only (90) days. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary for me to fill out a new application.

If hired, I understand I will be asked to sign a non-competition, confidentiality and assignment of inventions agreement.

I agree that if requested, as part of a conditional offer of employment, to submit to a physical examination by a company-designated health care professional, and I agree to disclose all information requested at such examination about my physical condition and medical history. I also agree that, as a condition of, and during my employment, at the request and expense of the company, I will cooperate in such medical tests, including blood, urine, or other testing to check for drugs and alcohol in my system. I understand that, by refusing to submit to such an examination on request, the company will treat the refusal as a positive test result.

I understand there is a probationary period for the period of time outlined to me at the start of my employment.

I understand that this company is a non-smoking establishment.

By signing below, if I should be offered employment then I will abide by all rules and regulations of the Company.

Signature of Applicant _____ Date _____

The Employer is an equal opportunity employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

